**Grant application:** [Insert project title here]

*Please write in a short and condensed manner and respect format and instructions. Please also delete explanatory notes once done, including this one.*

**Applicant information**

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| **Project lead contact:** |
| **Email address:** |
| **Organisation name:** |
| **Organisation full mailing address:** |
| **Telephone:** |
| **Website:** |
| **Mission of the organization:** *(Provide a concise description in a few sentences -* ***200 words max****. For botanical gardens and arboreta, please provide general background information such as date of creation, number of visitors, surface, staff, volunteers, number of taxa & specimens, etc. Are the collection data available via BGCI’s PlantSearch? Is the garden (an accredited) member of ArbNet?* |

**Executive Summary** (*Provide a concise description of the project -* ***200 words max.)***

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**Duration**

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| **Project duration** *(Nb of months)***:** |
| **Project start date** *(DD/MM/YYYY)***:** |
| **Project end date** *(DD/MM/YYYY)***:** |

**Project location** *(Define the geographic location (including country, region, site, etc.) where project activities will take place.* ***Please attach a map*** *showing the localization of sites named in the proposal)*

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**Threatened Species/Habitat Type Targeted** *(List the threatened species and the habitat types that will be directly targeted by your project's activities. Please provide the IUCN Red List category and indicate if the species is listed in any international conventions (such as, but not restricted to, CITES) or nationally protected*

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**Current status of project** *(Explain whether the project is entirely new or a development of existing and ongoing work. If the latter, please explain how funding from Fondation Franklinia would complement existing activities and the expected effect this would have. Is this project part of a wider initiative?)*

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**Project Budget (in preferred currency)** *(Indicate the total amount requested and attach a detailed budget form. Specify sources of funding and distinguish between matching funds already secured and unconfirmed potential sources of matching funds. If additional funding has not been secured, how does this affect the feasibility of the project? Explain how in kind contribution has been calculated)*

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| **Funding request:** |
| **Total budget:** |
| **Confirmed matching funds:** |
| **In-kind contribution:** |
| **Information on matching funds:** |
| **Information on in kind contribution:** |

**Key Project Staff** *(Include titles, age, roles and responsibilities, and percentage of time dedicated to project)*

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**Project partners, collaborations, stakeholders and consultations directly involved in implementing and planning this project** *(List any partners to be directly involved in the project implementation. For each partner, indicate how they will be involved and whether they are a government, local, national, or international organisation. You will be requested to submit written confirmation from any partners listed as well as evidence of any authorisation(s) required to implement the activities presented in this proposal)*

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**Project rationale:** *(Present the project rationale within sub-headings 1 to 12. Limit the project description to 10 pages or under (excluding references). Attach any maps, figures, and other supplementary material deemed useful)*

1. **Background and Justification:** *(Explain what the conservation problem is and why it is important that it is addressed. Describe any ongoing conservation efforts you are aware of that are being carried out in the same area and/or targeting the same species. Is this part of a bigger, existing project? Elaborate on any overlap, similarities and differences with your project. Explain your experience in working on the proposed subject)*

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1. **Summary of the conservation status of the target species** *(Indicate the name of the target species, its conservation status (Red List Category) and why it was selected. What other species/ecosystems will benefit from the project. What threats to the target species will be mitigated? Are they the most important ones the species is facing at the implementation site?)*

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1. **Social context:** *(Describe the broad socio-economic context of, and local communities living in, the area of the proposed project. Describe how the project will work in this context and with the local communities, if relevant)*

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1. **Goals and objectives:** *(Explain the general goals of your proposal and present the concrete objectives of your activities. Write the objectives in concise words and ensure they are specific, measurable, achievable, results oriented and timed.)*

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1. **Description of the proposed activities and justification of their effectiveness and benefits:** *(Describe the proposed activities to be implemented in the project period and also indicate if your project plans to implement any activity identified in an existing Species Conservation Strategy or Action Plan)*

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1. **Outcomes:** *(Explain what you expect to be the end results of the proposed activities above with special attention to the status of the target species. For multi-year projects, please indicate how the different activities are planned for each year and provide annual milestones to allow monitoring of progress against set goals/objectives/targets.)*

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1. **Assumptions, risk assessment and uncertainty management:** *(Describe the underlying assumptions of the project proposal and explain how the activities will lead to the expected outcomes. Describe any important external factors that may affect your project during implementation and how you will mitigate these potential risks)*

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1. **Indicators:** *(Explain how you plan to measure the outcomes and the impact of project activities on the target species)*

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1. **Long term sustainability and replicability:** *(Describe how project activities will be sustained and possibly replicated beyond the duration of this project.)*

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1. **Communication:** *(Describe your project’s communication plan and the kind of communication products that will be developed and disseminated, if relevant. Regarding publications, online free access is encouraged).*

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1. **Legal aspects:** *(Please provide evidence of any authorisation(s) required to implement the activities presented in this proposal as well as insurance that local, national and international legislations will be followed in particular if the project includes collection (eg. seeds) or is expected to have commercial outcomes.)*

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1. **References:** *(Provide any references to scientific publications or other technical documents that have guided your work during the development of this proposal and any literature cited in the proposal.)*

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